

IBJI: Your Partner in Managing Your Workplace Injury

Welcome to Illinois Bone & Joint Institute.

Thank you for choosing IBJI for care of your workplace injury. We are truly grateful for your confidence, and look forward to guiding you through the Workers Compensation process and helping you on your way to recovery. The **IBJI Workers' Compensation (WC) Department** has a dedicated team to assist you and answer any WC questions. We understand the special needs of WC patients, and most important, are committed to your recovery.

It is very important that you take an active role in the management of your Workers' Compensation injury to ensure that your employer pays for your healthcare and that your course of treatment is as smooth as possible.

Report your injury to your employer and ask them to submit the **First Report of Injury** as soon as possible. The injury should be reported to your immediate supervisor, Human Resources Department, or company owner, as appropriate for your company. You should also obtain your company's policy on work related injuries and benefits.

Give the IBJI staff the following items, most of which you can get from your employer:

- Employer's work comp insurance company name and number.

- The insurance Claim Number for your injury. This number verifies that your employer recognizes responsibility for your injury.

- Date of your injury.

- Work comp contact name and phone number at your employer.

- Your attorney's contact information, if you have one.

You will be asked for your personal health insurance card at the time of your first visit. The information will be kept on file in the event that your injury is determined not to be work related.

Following your visit with the physician, he/she will complete a **Work Status** form. It is your responsibility to ensure that this document is given to your employer immediately following every visit. *Your physician may also provide this directly to your employer or insurance company.*

Contact the claim representative or adjuster who has been assigned by your employer's insurance company following each visit. This will help expedite approvals and payments of any lost-time benefits owed to you, as well as provide prompt payment of any medical bills related to your claim.

Also, let your claim representative or adjuster know if your treatment will include tests or items related to your physician visit such as: MRI, CT scan, other testing, or durable medical equipment such as a knee brace or sling. Again, this will expedite approvals.

It is very important that you attend all appointments, testing or therapy prescribed by your physician.

This is necessary to assist in your recovery and will ensure continued coverage of benefits from your employer.

The Workers Compensation Department at your IBJI practice location is here to serve as a resource to help guide you through the often confusing Workers Compensation process. **Refer to the office phone numbers on Page 2 to contact us.**

IBJI WORKERS' COMPENSATION LOCATIONS & CONTACTS

ARLINGTON HEIGHTS 1300 E. Central Rd. Arlington Heights, IL 60005 WC Contact: Linda McCarty lmccarty@ibji.com 847-870-6100	ELMHURST 1200 S. York Road Elmhurst, IL 60126 WC Contact: Emily Diaz hoaworkerscomp@ibji.com 1-877-WC-HOASC (1-877-924-6272)	MC HENRY 406 Front Street McHenry, IL 60050 WC Contact: Jessica Smith jessmith@ibji.com 847-381-0388
BANNOCKBURN 2101 Waukegan Rd., Suite 110 Bannockburn, IL 60015 847-939-WORK (9675) WC Contact: Julie Naughton jnaughton@ibji.com	FOX RIVER GROVE 1009 Illinois Route 22, Suite 2 Fox River Grove, IL 60021 WC Contact: Alana Kanellis akanellis@ibji.com 224-217-6659	MORTON GROVE 9000 Waukegan Rd., Suite 200 Morton Grove, IL 60053 WC Contact: Work Comp Team mgworkmanscomp@ibji.com 595-222-4501
BARRINGTON 27401 W. Highway 22, Suite 125 Barrington, IL 60010 WC Contact: Killeen Tijerina ktijerina@ibji.com 847-381-0388 ext. 3305	FRANKFORT 19552 S. Harlem Avenue Frankfort, IL 60423 815-469-3452 WC Contact: Julie Nicolas jnicolas@ibji.com	NAPERVILLE 2940 Rollingridge Road, Suite 102 Naperville, IL 60564 WC Contact: Vanessa Lozada hoaworkerscomp@ibji.com 1-877-WC-HOASC (1-877-924-6272)
BOURBONNAIS 6712 N Convent St, Suite 100 Bourbonnais, IL 60914 815-928-8052 WC Contact: Julie Nicolas jnicolas@ibji.com	GLENVIEW 2401 Ravine Way, Suite 200 Glenview, IL 60025 847-939-WORK (9675) WC Contact: Julie Naughton jnaughton@ibji.com	NEW LENOX 1870 Silver Cross Boulevard Pavilion B, Suite 200 New Lenox, IL 60451 WC Contact: Vanessa Lozada hoaworkerscomp@ibji.com 1-877-WC-HOASC (1-877-924-6272)
CHICAGO - AVONDALE 2923 N. California Ave. Chicago, IL 60618 WC Contact: Milena Skyvarova WCChicago@ibji.com 773-777-9900	GURNEE 350 S. Greenleaf St., Suite 405 Gurnee, IL 60048 WC Contact: Karen Tamez ktamez@ibji.com 847-596-7638	PARK RIDGE 1550 N. Northwest Hwy., Suite 220 Park Ridge, IL 60068 WC Contact: Alana Kanellis akanellis@ibji.com 224-217-6659
CHICAGO - LAKEVIEW 3000 N. Halsted St., Suite 525 Chicago, IL 60657 WC Contact: Milena Skyvarova WCChicago@ibji.com 773-777-9900	HINSDALE 550 W. Ogden Ave. Hinsdale, IL 60521 WC Contact: Deya Ruiz hoaworkerscomp@ibji.com 1-877-WC-HOASC (1-877-924-6272)	WESTERN SPRINGS 4700 Gilbert Avenue, Suite 51 Western Springs, IL 60558 WC Contact: Deya Ruiz hoaworkerscomp@ibji.com 1-877-WC-HOASC (1-877-924-6272)
CHICAGO - PARK RIDGE 250 S. Northwest Hwy., Suite 100 Park Ridge, IL 60068 WC Contact: Sandra Villagomez sandra.villagomez@ibji.com IME Contact: Elizabeth Jimenez ejimenez@ibji.com	JOLIET 951 Essington Road Joliet, IL 60435 WC Contact: Vanessa Lozada hoaworkerscomp@ibji.com 1-877-WC-HOASC (1-877-924-6272)	WESTMONT 1010 Executive Court, Suite 250 Westmont, IL 60559 WC Contact: Emily Diaz hoaworkerscomp@ibji.com 1-877-WC-HOASC (1-877-924-6272)
DES PLAINES 900 Rand Rd. Des Plaines, IL 60016 WC Contact: Work Comp Team mgworkmanscomp@ibji.com 595-222-4501	LIBERTYVILLE 720 Florsheim Drive Libertyville, IL 60048 WC Contact: Veronica Oleson voleson@ibji.com 847-932-0019	TO SCHEDULE AN IME: <ul style="list-style-type: none"> • Call 1-877-385-8755 • Email ibjiime@ibji.com <p>For more info about our providers and locations, visit ibji.com.</p>